

KITCHEN STEWARD

THE ASSEMBLAGE NOMAD

COMPANY NAME	THE ASSEMBLAGE	EMPLOYMENT TYPE	FULL-TIME
LOCATION	114 East 25th St	JOB TITLE	Kitchen Steward
DEPARTMENT	Food & Beverage	REPORTING STRUCTURE	Chef & Sous Chef

Who We Are

The Assemblage is a community providing co-working, co-living, social and event spaces for individuals interested in personal development, transformation, and interconnectedness.

Please peruse the website below to explore our brand and ethos. Ultimately, we are a community, with homes both tangible and cultural. The Assemblage NoMad and The Assemblage John Street are the first physical manifestations of this community, where our members can develop themselves professionally and personally.

We are extremely passionate about our project, our mission and our ethos. We seek candidates who can bring their unique perspective to this distinctive opportunity.

www.theassemblage.com

Kokua Hospitality is a national hotel and resort management company affiliated with The Chartres Lodging Group. With home bases in San Francisco and Chicago, we manage properties throughout Hawaii, Napa, San Francisco, Chicago, Houston, and New York City. The word "kokua" is Hawaiian for "to serve, assist, cooperate and pursue knowledge." Kokua Hospitality manages operations for The Assemblage and is facilitating the creation and development of this unique community.

www.kokuahospitality.com

Kitchen Steward Mission Statement

Our Kitchen Steward is responsible for ensuring the kitchen, all kitchen equipment, all surfaces, serving ware, dishware are clean and sanitized, and for minor repair & maintenance and waste disposal throughout the building as needed. Community Stewards split their time between kitchen cleaning/dishwashing as well as clearing, monitoring, and stocking member amenity spaces such as pantries and conference rooms and running bulk package delivery. Café Stewards split their time between kitchen cleaning/dishwashing as well as fulfilling the same duties along with bussing and stocking the café areas, especially to facilitate programming.

Essential Responsibilities

- Ensure the cleanliness of all dishware
- Carefully wash by hand, and safely and skillfully operate the washing equipment, to thoroughly clean all service ware, cookware and utensils, including polishing stainless, glass, and silver ware
- Help maintain safety in the kitchen by clearing spills promptly, keeping all kitchen equipment, oven vents, all floor, wall, and cook surfaces, thoroughly clean
- Empty, wash, and return trash bins
- Keep the wash area organized
- Pitch in to help with special and deep cleaning projects
- Manage waste receptacles throughout the building
- Provide light repair & maintenance assistance throughout the building as needed
- Other duties as assigned
- Training new stewards as needed

Qualifications

- Prior dishwashing or kitchen experience is helpful
- Must have advanced verbal and basic written English communication skills
- Must be comfortable in a fast paced, busy environment
- Available to work a flexible schedule including mornings, evenings, weekends & holidays
- This position requires continuous standing, full mobility, lifting and carrying up to 50 pounds, and on occasion up to 70 pounds

Benefits

- Paid holidays and personal time off (PTO)
- Excellent benefits upon your second month of employment including medical, dental, vision, EAP, and 401K
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Equal Opportunity Statement

The following statement, with respect to Equal Employment Opportunity, confirms and continues our established position: The Assemblage operated by Kokua Hospitality is an equal opportunity employer. Kokua does not discriminate on the basis of race, color, age, sex, religion, ancestry, national origin, mental or physical disability, marital status, military status, sexual orientation, or any other characteristic protected by law.